

OFFICE OF THE DIRECTOR OF FACTORIES::TELANGANA:: HYDERABAD

Circular Memo No.A1/6798/2015-1

Dated:11-12-2015

Sub: Factories Act 1948 – Establishment – Make in India – DIPP – Ease of Doing Business – Certain instructions issued from time to time in respect of approval of plans through on line – Regarding.

All the sub-ordinate officers are informed that the filing of common application for approval of plans under TSIPASS Act was made online from June, 2015 .As per the Government instructions approval of plans shall be only through online. The subordinate officers are instructed to follow the following instructions scrupulously:

The documents required for submission of plans of new factories have already been updated in the online system of TS-iPASS. However, once again it is reiterated that the officers have to ensure the following documents while approving the plans.

- Common application form as designed by the Industries Department
- Plans shall be drawn to a scale of 1:400, 1:800 and 1:1200 duly signed by recognised draughtsman and applicant shall be submitted through online.
- Detailed plans drawn to a scale of 1:100 duly signed by recognised draughtsman and applicant shall be submitted through on-line.
- Plans scrutiny fee of Rs. 100/- in case of Industries having SSI registration and for all others Rs.1000/-
- Registered land ownership documents
- PAN Card/Aadhar Card details

In case of all Hazardous factories and Non-Hazardous factories above 500 HP plans have to be submitted to the Director of Factories.

In case of Non Hazardous factories with less than 500HP, plans have to be submitted to the Deputy Chief Inspector of Factories of the concerned regions.

Further, the same procedure shall be adopted while approving factory plans, in case of additional constructions and additional installation of Horse power.

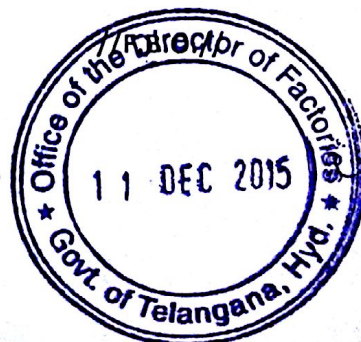
The Pre-scrutiny of the plans are to be completed within 3 working days of receipt of plans and the plans shall be approved within 4 (four) working days after receiving the additional information. In view of the above the officers are instructed to approve the plans through online only within 7 working days without seeking any further enquiries/clarifications

These instructions shall come into force with immediate effect.

The receipt of this memo shall be acknowledged.

Sd/- Ch. Kishan
I/c. Director of Factories

To
All Subordinate Officers
Copy to
Stock file / Spare



Superintendent